



Charles D. Baker, Governor
Karyn E. Polito, Lieutenant Governor
Stephanie Pollack, MassDOT Secretary & CEO
Astrid Glynn, MassDOT Rail & Transit Administrator



MassDOT is pleased to announce the availability of a training session designed to assist managers and supervisors ensure that their drivers are in compliance with training requirements mandated by MassDOT for MAP, 5310, or 5311 sub-recipients.

The two day **MArtap How to Provide Driver Orientation and Oversight** training program includes one and a half days of training on the curriculum for the Defensive Driving, Disability Awareness and Accessible Lift Use and Securement training sessions. MassDOT requires that all drivers hold certificates in these courses and these certificates must be renewed every two years. The Manager/Supervisor training session will require each participant to complete written exams on the materials and a hands-on proficiency exam for the Accessible Lift Use and Securement training.

During the afternoon of the second day **Drug and Alcohol Reasonable Suspicion** training that meets FTA requirements in accordance with 49 CFR Part 655.14 (b)(2) will be provided.

After completing the two day course, and passing the written exams and Accessible Lift Use and Securement proficiency exam, each manager and supervisor will receive a certificate which will allow them to provide orientation training for their drivers in preparation for the driver's attendance of MArtap training sessions. **It is still a MassDOT requirement that each driver receive a MArtap certification in each of the training areas to be in compliance.** Managers and supervisors holding this certification will be allowed to provide orientation training for a driver which includes on vehicle training to better prepare them to take a MArtap training session for certification. Managers holding a Manager/Supervisor certificate will also have the ability to decide, based on their training, if a driver is able to safely drive prior to receiving the MArtap training certificate. Each manager or supervisor will also receive a **Drug and Alcohol Reasonable Suspicion** certificate after completing that portion of the training on day two.

In addition to learning the MassDOT required training material managers and supervisors will receive training on the following:

- how to track and document required training for drivers
- how to provide oversight for drivers to ensure that they are performing the required tasks and skills to standard
- how to create secret rider programs and unannounced reviews of driver performance
- how to provide orientation training and prep for MARTAP training certification

The first session will be held:

Thursday, July 28 2016 and Friday July 29, 2016 8:00am – 4:30pm both days
Auburn Senior Center, 2 Goddard Drive, Auburn MA

Additional Trainings will be announced in the coming weeks. Please check the [MArtap Training Calendar](#) for new dates and locations.